



## MOFGA Certified Clean Cannabis (MC3)

MOFGA Certification Services, LLC.  
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### Application - Part 1

Print or type all information legibly. All questions must be answered. Attach additional sheets, if needed. Applications will be returned if incomplete or illegible. If a question does not apply to your operation, please enter N/A. Thank you.

#### SECTION 1: APPLICANT BASIC CONTACT INFORMATION

1.1. Operator name(s): (1) \_\_\_\_\_

(2) \_\_\_\_\_

*Limit of 2 names on certificate. Person in charge of day-to-day operations should be one of the names above. Name listed first will be the principal contact for this operation in our database. At least one of the individuals listed must be present and lead the annual inspections.*

1.2. Company name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

County: \_\_\_\_\_

1.3. Physical address and/or grow location (if different from mailing address)

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

1.4. Phone number: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

1.5. Email: \_\_\_\_\_

1.6. Additional Email: \_\_\_\_\_

- 1.7. Business information to publish on the website directory:  
 Company Name: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Other: \_\_\_\_\_
- 1.8. Legal Status:  
 Sole Proprietorship     Trust/Non-Profit     Corporation  
 Legal Partnership     Cooperative  
 Other: \_\_\_\_\_
- 1.9. Requesting MC3 certification for:     Medical     Adult Use
- 1.10. Licenses pertaining to your company:  
 a) State of Maine Caregiver License number(s) and expiration(s):  
 b) State of Maine Adult Use License number and expiration:  
 c) List any other applicable license number(s) and expiration(s) (i.e., nursery, retail, BPC applicator license, commercial kitchen license, etc.):
- 1.11. Please provide driving directions to your farm and processing facility for our inspector. Please also attach an aerial map and/or provide coordinates.
- 1.12. How did you hear about the Certified Clean Cannabis by MOFGA (MC3) program?

## **SECTION 2: APPLICANT BASIC MARKETING INFORMATION**

- 2.1. Please list all of the Cannabis products you produce for sale to patients.
- 2.2. How do you grow your plants? Check all that apply.  
 Outdoor grow (in ground, field grown only)  
 Indoor grow
- 2.3. How do you market your services and products? Check all that apply.  
 Business card     Brochure or catalog     Trade-shows  
 Print ads     Website/Internet     Word of mouth  
 Other. Please describe:

## **MC3 Application - Part 2**

**Company/Operator Name:**

### **SECTION 1: SEEDS**

NOT APPLICABLE - No seeds used. Please go to Section 2.

1.1. Please identify your seed strain/s. (e.g. mother plant strain, lineage).

1.2. Please identify your seed source(s).

1.3. Do you use feminized seed?  Yes  No

If YES, list strain and seed source (attach list if necessary). Describe the seed source's process to produce feminized seed so we may confirm compliance. NOTE: documentation from seed source is required.

1.4. Do you save seed?  Yes  No

If YES, list strains.

1.5. Do you sell saved seed?  Yes  No

If YES, list strains and include a process flow chart with your application. If you sell feminized seed, the process used must be included in your flow chart for approval.

### **SECTION 2: SEEDLINGS, CLONES**

NOT APPLICABLE- No seedlings/clones used. Please go to Section 3.

2.1. Do you use clones?  Yes  No

2.2. Do you sell clones?  Yes  No

2.3. Please indicate the cloning method used:

Plugs, pea pods, rock wool (list brand information on the materials list)

Aeroponic

Tissue culture (include description of process)

Other (describe)

2.4. List all materials and inputs used\*\* in the cloning process.

2.5. If pesticides or fungicides are used\*\*, please list the target pest(s).

**\*\*All inputs used in cloning and/or seed production, including pesticides/fungicides, fertility products, and rooting hormones, must be pre-approved by MCS and appear on your Material Input list prior to use.**

### SECTION 3: SOIL and CROP FERTILITY MANAGEMENT

**Note: Only soil-based agricultural production will be eligible for certification by MOFGA; hydroponic production will not be considered.**

3.1. Do you use a commercial soil mix product?  Yes  No  
If YES, list the manufacturer and product name.

*\*Please note: Your soil mix must be pre-approved by MCS prior to use and also be listed on your Material Input list.*

3.2. Do you make your own soil/seedling mix?  Yes  No

If YES, complete the table below. If additional space is needed, attach a separate sheet. *\*Please note - all inputs and nutrients used in your soil/seedling mix must be pre-approved by MCS and also on your Material Input list.*

Ingredients	% of whole mix by volume	Manufacturer
Example: Peat	25%	Agway brand (peat--nothing added)

3.3. What management techniques do you use to maintain or improve soil fertility? Please note - all amendments must be pre-approved by MCS prior to use and be listed on your Material Input list.

- Adding lime/gypsum
- Adding fertilizer materials or blends
- Adding manure
- Adding compost
- Green manures
- Adding soil inoculants
- Use of Compost Tea/Microbial Tea (please list all ingredients on materials list)
- Other:

3.4. How do you monitor soil fertility and quality?

- Soil observation
- Crop observation
- Weed observation
- Crop yield comparison
- Soil organic matter content
- Soil (nutrient) tests (please attach a copy of last results)
- Microbiological tests (please attach a copy of last results)
- Plant tissue tests (please attach a copy of results)
- Crop quality tests
- Other \_\_\_\_\_

3.5. Have you ever applied sewage sludge or compost made from sewage sludge?

Yes  No.

If YES, when was the last time this material was applied and to what field or bed?

3.6. Watering/irrigation:

a) What is the source of your water?

b) What is your method for watering/irrigation?

c) Do you apply fertilizers, pesticides, or other materials through your irrigation system?

Yes  No

d) If yes, what products do you use? (*All products should be pre-approved by MCS and listed on your Material Input List.*)

3.7. What type of container(s) do you use for soil containment, if other than field grown? (e.g. plastic pots, cloth pots, beds, wood, etc.). Please list all brands and sizes used.

## **SECTION 4: MANURE AND COMPOST**

4.1. Do you use un-composted manure?

Yes  No If NO, continue to Section 4.7.

4.2. What forms of manure do you use?

- Liquid or semi-liquid
- Solid & Fresh
- Aged Pile
- Pelleted
- Bagged dehydrated

- 4.3. What is the manure source?  
 Own animals  
 Commercial product - please list product name and manufacturer:  
  
 Other farm(s) - please list farm name(s) and address(es):
- 4.4. Where is manure stored before it is used?
- 4.5. What precautions do you take to prevent contamination of adjacent water bodies?
- 4.6. How do you use manure?  
 Incorporated at least 90 days prior to harvest (ingestible parts of crops not in contact with soil)  
 Other: \_\_\_\_\_
- 4.7. Do you buy compost?  Yes  No  
 If YES, please identify the compost source(s), brand name(s) and manufacturer(s):
- 4.8. Do you make your own compost and apply it to the cannabis crop?  Yes  No  
 If NO, continue to Section 5.
- 4.9. Are manure or animal by-products used as ingredients in your compost?  
 Yes  No
- 4.10. Do you meet and document the manure waiting period after compost application?  
 Yes  No
- 4.11. List all compost feedstocks, including all material inputs and nutrients, and the source or manufacturer.

Feedstock	Source/Manufacturer
Example: <i>leaves</i>	<i>Own yard</i>

**If you answered NO to Question 4.9 or YES to Question 4.10 you may go to Section 5. Otherwise, please continue below.**

- 4.12. Which compost method do you use?  
 Static Pile  
 Turned Pile  
 Windrow  
 Container  
 Other: \_\_\_\_\_

If in doubt about your method, please describe what you do:

4.13. What is the approximate C:N (Carbon: Nitrogen) ratio of your compost feedstocks?

4.14. Temperature

- a) Do you monitor temperature?  Yes  No
- b) What is the maximum temperature reached? \_\_\_\_\_
- c) How long is the temperature maintained above 131°F? \_\_\_\_\_ Days
- d) How many times do you mix or turn your compost?

4.15. Do you make and use compost tea from your compost?

- Yes  No

If YES, Please describe how it is made and the materials added:

## SECTION 5: PEST and DISEASE MANAGEMENT

5.1. What major crop diseases have you encountered?

5.2. What disease prevention strategies are you using?

- Crop rotation
- Selection of resistant varieties
- Field sanitation
- Timing of planting/cultivation
- Plant spacing
- Early removal of diseased plant
- Soil balancing
- Use of approved products (*pre-approved by MCS*)
- Other: \_\_\_\_\_

5.3. Do you have a current Agricultural Basic Pesticide License?

- Yes  No

If YES, please provide license details in 1.10 of SECTION 1 of this application.

5.4. Plant Competition

a) List any undesired plant competition (weeds) you have experienced with your crop.

b) What control methods will you use?

- Crop rotation
- Mechanical cultivation
- Livestock grazing
- Hand weeding
- Prevention of weed seed set
- Mulch
- Soil sterilization
- Corn gluten (from an organic source)
- Flame weeding
- Mowing
- Smother crops
- Use of approved products\*\*
- Other: \_\_\_\_\_

- c) If you use plastic or other synthetic mulches, is the mulch removed at the end of the growing season?  
 Yes  No  N/A
- d) If you use newspapers or other recycled paper for mulch, do you remove glossy paper or paper with colored inks?  
 Yes  No  N/A

5.5. Insect Competition

- a) What major insects or other invertebrate pests have you encountered?
- b) What strategies will you use to control pest damage to crops?
  - Crop rotation
  - Companion planting
  - Release of beneficial insects
  - Hand picking
  - Beneficial habitat
  - Time of planting
  - Monitoring
  - Fencing
  - Traps
  - Crop covers (e.g., Reemay, Agribon)
  - Use of approved products\*\*
  - Other: \_\_\_\_\_

**\*\*All products must be pre-approved by MCS and should be listed on your materials list.**

5.6. Wildlife/Vertebrate Competition

- a) List major wildlife or vertebrate pests (rodents, deer, birds etc) that may impact your crop.
- b) What strategies will you use to control pest damage to crops?
  - Fencing
  - Netting
  - Traps
  - Repellants
  - Scare tactics
  - Other: \_\_\_\_\_

**SECTION 6: HARVESTING**

6.1. Trimming

- a)  Hand  Mechanical  
 If mechanical, please identify the machine.
- b) List below any materials (e.g., lubricants, disinfectants, resin removal, etc.) used on shears. These should also be listed on your Material Input list.
- c) Describe how sugar leaves are processed.



d) Is there a separate dedicated room used for trimming?

Yes  No

Please describe the area where trimming is done.

6.2. Drying/Curing

a) Do you have a dedicated holding/drying area (place to hang plants)?  Yes  No

b) Describe environmental controls (humidity, temperature) used in the drying area.

c) Describe how processed buds are stored.

d) Describe the area and your process used for curing.

e) What type of containers do you use to store the finished product?

6.3. Flushing

Please describe any flushing of your crop performed prior to harvest. Include any inputs used and how many days/weeks prior to harvest.

## SECTION 7: MAINTAINING CERTIFIED INTEGRITY

7.1. Commingling

a) Is there any conventional or non-certified organic agricultural production occurring in your operation?

Yes  No

If NO, continue to question 7.2.

b) If YES, what procedures will/do you use to prevent the commingling of non-certified and certified crops?

c) Please list the crops and identify the fields or areas where they are grown.

d) What prohibited materials or methods are being used on non-certified cannabis or other crops? Explain how you identify and separate allowed and prohibited materials.

7.2. Contamination

a) Identify all potential point and non-point sources of chemical and biological contamination that **could** affect your crops. Check all that apply:

Shared/rented/hiring equipment\* (including tools) used on non-certified crops or land

Using your own equipment\* on non-certified fields/crops

Agricultural chemical drift & runoff

Powerline/utility company management

- Frontage on roads
- Industrial area
- Waste storage
- Purchase of second-hand or used equipment\*
- Irrigation water
- Treated lumber
- Transgenic or GE crops
- Contaminated feedstock for compost
- No sources of contamination evident
- Other: \_\_\_\_\_

- b) If you identified any potential sources, please identify the sources(s) and describe the nature of potential contamination. If possible, please provide the name and address of the potential source(s).
- c) Describe distances, buffer width, type of buffer, and efforts undertaken to reduce the risk of contamination.
- d) If keeping buffers, please describe how the boundaries and buffer zone areas are marked or otherwise indicated (tree lines, streams, signs, etc.).

***\*You are expected to clean or purge equipment that has been used on non-certified land or crops. You must have standard procedures for cleaning and purging, and keep records of these events for your inspector to verify. If you have questions, please contact MCS staff. All cleaning products must be pre-approved by MCS and should be listed on your Material Input list.***

## **SECTION 8: ENVIRONMENTAL CONTROLS**

*Please complete this section pertaining to your MC3 product being grown with indoor environmental controls.*

8.1. Is your system:     Sealed Room     Not Sealed     N/A

### 8.2. Air Quality

- a) What is your method to maintain good air flow?
- b) How do you monitor humidity (e.g. heat pump, dehumidifier, etc.)?
- c) How do you control temperature (e.g. air conditioner, outside air, etc.)?
- d) How do you control Carbon Dioxide levels (CO2 generator, pilot lights, CO2 tanks, etc.)?

8.3. What other environmental controls are used?

8.4. Do you need to control pests (rodents, insects) in your growing, storage or handling areas?

- Yes  No

If YES, please describe how you manage them; check all that apply.

- Mechanical traps, sounds, lights
- Lures and repellants. Please list materials used.
- Materials such as bait stations. Please list materials used.
- Other. Please describe:

8.5. What pests have you encountered in the past year?

## SECTION 9: LABORATORY TESTING

Compliance with growing and processing standards should eliminate the need for testing of each individual lot.

Minimum Laboratory testing can provide additional information to assure compliance with rules set forth herein. Growers/processors are encouraged to have on file analytical testing of composite samples. Testing may include: Cannabinoid Profiles<sup>1</sup> and broad inclusive screenings for pesticides, mold/bacteria, heavy metals, residue solvents, and mycotoxins.

Refer to section 14.0 in the MOFGA Certified Clean Cannabis Standards for more information.

9.1. Please provide the name and contact information for the testing laboratory.

9.2. Is this lab ISO 17025 accredited?  Yes  No

9.3. MC3 standards recommend analytical tests for cannabinoids, pesticide residues, mold, bacteria and mycotoxins on every lot. Other tests of interest include heavy metals and residual solvents.

a) Please describe your system of designating lots (batch).

b) Which tests are done on each lot (batch)?

- Cannabinoid Profile
- Pesticide Screen. Please specify test or method: \_\_\_\_\_
- Mold, Bacteria and Mycotoxin Screen
- Heavy Metals
- Residual Solvents
- Other. Please specify \_\_\_\_\_

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<sup>1</sup> Cannabinoid Profile:

1D9-THC (Delta-9 Tetrahydrocannabinol), D8-THC(Delta-8 Tetrahydrocannabinol), THCA(Tetrahydrocannabinol – Acid), CBD(Cannabidiol), CBDA(Cannabidiol - Acid), CBC(Cannabichromene), CBG(Cannabigerol), CBGA(Cannabigerol – Acid), CBN(Cannabinol),

In addition, a maximum THC level and CBD level will be computed based upon decarboxylated conversion.

The inspector will ask to look at your records for lots and lab results. Please have them organized and available at your verification inspection.

## SECTION 10: RECORDS

Required records must be kept for five (5) years and must demonstrate compliance with MC3 standards. All records must be available at the time of inspection or upon MOFGA Certification Services' request.

10.1. During your inspection, an inspector will examine all records related to your cannabis operation in order to verify compliance with organic standards. Which of the following records do you keep?

- Field/grow activity records (from seed/clone to harvest)
- Purchase receipts, including all inputs, seeds, clones, cannabis, etc.
- Seed search records
- Planting records
- Input records
- Harvest records
- Pesticide application log
- Trimming/drying/curing records
- Lot/batch numbers
- Crop rotation records, if field produced
- Manure application records
- Compost production records
- Equipment cleaning records
- Sales records
- Testing Results

## SECTION 11: ADDITIONAL INFORMATION

Please provide the following additional information with your application:

- Field Map – aerial view (Google Earth, NRCS) of your production area (for outdoor grow)
- Facility Diagram (including descriptions) of your drying/curing area
- Flow Chart describing how product moves through the Facility
- Soil Tests (if applicable)
- Material Input List (see website for template)
- Field History Form (for outdoor field grown/see website for template)
- Landowner Affidavit (if applicable, for outdoor field grown/see website for template)

**NOTE: If you are interested in certifying processed products containing MOFGA Certified Clean Cannabis, you will need to submit a Processing Supplement. Please contact our office for more information.**