Office Use:

Producer Information

Note: Print or type all information legibly. Applications will be returned if incomplete or illegible. If you download your application forms from the web, please be sure to download and read the guidance documents and Practice Manual. Copies of the guidance documents are available online at www.mofgacertification.org/certification-application-forms. If a question does not apply to your operation enter N/A for not applicable. All questions must be answered. All requested attachments, labels and MSDS sheets must be included with your application.

Section 1: Applicant Information

1.1. Operator name(s) (1) _____ _____ _____

(2) _____ _____ _____

Limit of 2 names on certificate. Person in charge of day-to-day operations should be one of the names above. Name listed first will be the principal contact for this operation in our database. At least one of the individuals listed must be present and lead the annual inspections.

What are your pronouns? (optional) (1) _____

(2) _____

1.2. Farm or company name _____

Mailing Address _____

City _____

State _____ Zip/Postal Code _____

County _____ Country _____

1.3. Primary phone number _____ ☐ **Do Not Publish this Number**

Phone number to publish _____

Cell phone number _____ Fax number _____

1.4. Primary email _____ ☐ **Do Not Publish this Email**

Email to publish _____

Secondary email _____

1.5. Website _____

1.6. Farm/Factory/ Physical (if different from mailing address) Address _____

Town _____

State _____ Zip _____

1.7. Legal Status:

☐ Sole Proprietorship ☐ Legal Partnership
☐ Trust/Non-Profit ☐ Other _____
☐ Corporation
☐ LLC
☐ Cooperative

1.8. Owner's name (*if not one of the operators seeking certification*)

Phone

Mailing Address

City State Zip

If this is a farm operation and you do not own all of the parcels of land on which crops or livestock are produced, you will need to identify landowners on the Field History Forms and submit a "New field verification of 3 yr history" form.

1.9. What is the best way to contact you?

What is your primary language? (optional) (1)

(2)

Do you need any accessibility accommodations (i.e., hearing, visual, learning, physical, translation)? If so, please list them below (optional):

1.10. Certification is being sought for the following (Check all that apply).

- ☐ Crops Vegetables, herbs, flowers, grain, berries, hay, etc. (Fill out Organic Farm Plan)
- ☐ Blueberry Only Fill out Blueberry Supplement
- ☐ Other Livestock or Poultry Fill out Livestock and/or Poultry Supplement
- ☐ Dairy Fill out Dairy Supplement
- ☐ Processed Products On-Farm Fill out On-Farm Processing Supplement
- ☐ Processor/Handler Fill out Organic Handling Plan
- ☐ Maple Syrup Fill out Maple Syrup Plan
- ☐ Sea Vegetables Fill out Sea Veg Supplement
- ☐ Mushrooms Fill out Mushroom Supplement
- ☐ Wild Crops Fill out Wild Crop Supplement

(Processing and Handling includes slaughterhouses or operations doing any type of preservation, alteration, combination, packaging or re-packing of agricultural products.)

1.11. Have you ever applied for organic certification before? ○Yes ○No

If YES, what years? Certifying agent:

Did you surrender this certification? ○ Yes ○ No What was the reason?

1.12. Has this operation ever been certified under another organic producer? ○ Yes ○ No ○ NA

If Yes, name of producer:

1.13. List all **current** organic certifications by other agencies (include agency names):

1.14. Have you ever been **denied** certification or had your certification **suspended or revoked**?

○Yes ○No

If YES, what year(s)? What agency?

You must enclose a copy of any notice of noncompliance or denial of certification and a description of the actions taken by you to correct any non-compliances.

1.15. a) How many years of experience do you have farming? _____ Years

b) Briefly describe your farming experience:

1.16. Farm History. To the best of your knowledge, explain **briefly** the history (especially for the last 3 years) of the development and use of the land to be certified.

1.17 Please attach a map of your farm in case of any changes.
This can be a NRCS map, aerial photograph, or drawn map. NRCS maps, available from your local NRCS office, are preferred. Maps should include and designate each of the following:

a) Open land, woods, wetlands, bodies of water, and buildings.
b) Nature of adjacent land.
c) All separately numbered or named fields or plots and their sizes including fields on which cover crops or conventional crops are grown.
d) Locations of farm roads and public roads.
e) Buffers, as needed.

If you are a maple syrup producer or honey producer, identify sugar maple stands and hives on your maps, respectively. If you are a livestock producer, identify all structures that house animals.
NOTE: If you are using aerial photography, please provide an overall map showing field locations relative to each other.
NOTE: If you draw a map of your farm be as accurate as you can.

1.18. Give directions to your farm for your Inspector to follow. Inspectors have found that a photocopy of the DeLorme Atlas or any other map marked with the farm or facility's location can be very helpful.

1.19. Are you certifying fields that are a distance from your farm? If so, please state the distance and the driving time from the farm.

1.20. Do you work with a crop consultant or farm advisor? If yes, please provide your consultants name and contact information.

SECTION 2. MARKET INFORMATION, SUPPLY CHAIN TRACEABILITY AND FRAUD PREVENTION PLAN

2.1 Below is a list of some common types of markets where organic producers sell products. Please select the markets where you sell your products (or are planning to sell your products). Market information is published on the MCS website and used by MOFGA's marketing specialist.

☐ CSA	☐ Other farmers
☐ Senior Shares	☐ Pick Your Own (PYO)*
☐ Farm Shares	☐ Processors
☐ Fairs & Festivals	☐ Restaurants
☐ Farmers Cooperatives	☐ Specialty Stores
☐ Farmers Markets	☐ Supermarkets
☐ Institutions	☐ Trade or Barter
☐ Mail Order/Phone/Web	☐ Wholesale
☐ Natural Food Stores	☐ Distributors
☐ On-Farm	☐ Other

*If marketing PYO, please list your crop(s):

Please name the specific markets you would like MOFGA to publish so customers can find your products:

2.2. Do you have a catalog or brochure? ○ Yes ○ No If YES, please attach a copy.

2.3 Organic Fraud Prevention § 205.201(a)(3)

An organic production or handling system plan (...) must include a description of the monitoring practices and procedures to **verify suppliers in the supply chain and organic status of agricultural products received, and to prevent organic fraud,** as appropriate to the certified operation's activities, scope, and complexity.

2.3.1. Do you purchase any organic agricultural products for use in the production of your own organic products or for resale?

○ Yes ○ No

If YES, please complete the following:

Product	Source	Certifier	Handled or Transported by Third Party YES/NO

2.3.2 For any products handled or transported by a third party ("yes" in third column above) please list the handler/transporter and describe below.

Note: MCS will determine whether handlers/transporters are exempt from certification, using tools like the Self-Assessment Flowchart and the Exempt Handler Affidavit.

2.3.3. Fraud Prevention Plan

Producers must verify the organic integrity of incoming products by having a fraud prevention plan. There are many ways for a producer to meet these requirements. Please select the options below that you implement or plan to implement, or describe your plan in the "Other" section.

☐ Keep current organic certificates & invoices indicating organic status of purchased products or ingredients.
☐ Retain shipping & handling information bills of lading import certificates etc.
☐ Verify suppliers through the Organic Integrity Database.
☐ Verify suppliers directly through the organic certifier of the supplier.
☐ Report suspected organic fraud to certifying agents and/or the NOP.
☐ Keep a map/inventory of and identify critical control points in your supply chain.
☐ Identify critical control points in your supply chain.
☐ Inspect incoming product packaging for evidence of tampering/contamination.
☐ Conduct traceability exercises within your supply chain through documentation and verification.
☐ Other (please describe below):

2.4. If you sell any conventional (non-organic) products, please list them.

2.5. If you are selling conventional (non-organic) products, what steps are you taking to separate and identify these products from your organic products when you prepare goods for sale and when you present goods for sale?

2.6. Exports and Imports

1. Do you sell/export product(s) or supply ingredients for export to:

☐ Do not export ☐ Canada ☐ EU ☐ Japan ☐ Korea ☐ Switzerland ☐ Taiwan ☐ UK - Great Britain

If you supply a business who will use your product as an ingredient in their end product that is exported to any of the above countries, then you need to check the box above for the corresponding country of export and submit an International Export Supplement. Additionally, if you export product directly to any of these countries you must complete an "International Export Supplement". Refer to the Import/Export Transactions selection of the MCS Practice Manual or contact your MCS Staff Specialist.

Please note that different documentation is required depending on whether the USDA organic product is exported to the UK-Great Britain (England, Scotland, Wales) or to the UK-Northern Ireland. MCS must issue a Great Britain Certificate of Inspection (COI) before the products leave the U.S. Exports from the U.S. to Northern Ireland will continue to require an EU COI issued by MCS through TRACES.

2. Do you import product(s) or purchase imported product(s) from:

☐ Do not import ☐ EU ☐ Korea ☐ Switzerland ☐ UK - Great Britain
☐ Canada ☐ Japan ☐ Mexico ☐ Taiwan ☐ Any other country

If you import or receive product imported from any of the countries listed above you must maintain:

1. Current/valid organic certificates of the supplier.
2. An electronic NOP Import Certificate for all imported organic products. Import certificates are issued by the exporter's certifier and may be issued for single or multiple shipments or a specific time frame. Refer to the Import/Export transactions section of the MCS Practice Manual or contact your MCS staff specialist.

SECTION 3: PRODUCER DEMOGRAPHICS SURVEY *(This survey is optional)*

MOFGA Certification Services is hoping to gain a more complete picture of MOFGA certified organic producers in order to provide better service and programming. This information is confidential and will not be shared with any parties outside of MOFGA and MOFGA Certification Services.

1) What is your gender? (check all that apply):

Primary Operator:

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Transgender
- ☐ Prefer to describe:
- ☐ Prefer not to say

Secondary Operator (if applicable):

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Transgender
- ☐ Prefer to describe:
- ☐ Prefer not to say

2) What is your age?

Primary Operator:

- ☐ 18-30 years
- ☐ 31-45 years
- ☐ 45-60 years
- ☐ 60-75 years
- ☐ 75+ years

Secondary Operator (if applicable):

- ☐ 18-30 years
- ☐ 31-45 years
- ☐ 45-60 years
- ☐ 60-75 years
- ☐ 75+ years

3) Please specify race/ ethnicity/ indigeneity (check all that apply):

Primary Operator:

- ☐ American Indian Alaska native or First Nations
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latinx
- ☐ Native Hawaiian or Pacific Islander
- ☐ Middle Eastern or North African
- ☐ White
- ☐ Prefer to describe
- ☐ Prefer not to say

Secondary Operator (if applicable):

- ☐ American Indian Alaska native or First Nations
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latinx
- ☐ Native Hawaiian or Pacific Islander
- ☐ Middle Eastern or North African
- ☐ White
- ☐ Prefer to describe
- ☐ Prefer not to say

4) Do you work an additional job(s) in addition to your certified farm or operation?

Primary Operator:

◯ Yes ◯ No

Secondary Operator (if applicable):

◯ Yes ◯ No

5) Do you employ workers (non-family) on your farm or operation? ◯ Yes ◯ No

5a) If yes:

Seasonal

☐ 1 - 5 employees
☐ 5.- 10 employees
☐ 10+ employees

Year-round

☐ 1 - 5 employees
☐ 5.- 10 employees
☐ 10+ employees

6) Do you take advantage of MOFGA's array of Farmer Resource educational programs, conferences and technical services?

◯ Yes ◯ No

6a) If yes, please check those programs and services you participated in during the past year:

☐ Farmer training programs
☐ Financial series and resources
☐ Marketing resources
☐ Technical assistance
☐ Shared use farm equipment
☐ Spring Growth Conference
☐ Farmer to Farmer Conference
☐ Other:

Thank you for participating!